

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Zama Community Hall, Zama, Alberta

Tuesday January 20, 1998

PRESENT:

Betty Bateman	Chairperson
Ernest Dyck	Vice-Chairperson
Elmer Derksen	Councillor
Reuben Derksen	Councillor
Bill Neufeld	Councillor
Councillor Peters	Councillor
Frank Rosenberger	Councillor
Walter Sarapuk	Councillor
Reg Scarfe	Councillor

ABSENT:

Bill Fedeyko	Councillor
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ALSO PRESENT:

Bryan Clark	Official Administrator
John Maine	Acting Chief Administrative Officer
Paul Driedger	Manager of Planning/Development and Emergency Services
Eva Schmidt	Executive Assistant/Municipal Secretary
	Recording Secretary
Dale Freitag	Planner, Mackenzie Municipal Services Agency

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Tuesday, January 20, 1998, in the Zama Community Hall, Zama, Alberta.

CALL TO ORDER: 1 a) **Call to Order**

Chairperson Bateman called the Council meeting to order at 5:00 p.m.

**ADOPTION OF
AGENDA:** 2 a) **Adoption of Agenda**

The following additions were made to the agenda:

5d) Transfer of 1997 Funds to Reserve Account
8p) Subdivision Application Recommendations

MOTION 98-001 **MOVED** by Councillor Rosenberger that the agenda be adopted with additions.

CARRIED UNANIMOUS

**ADOPTION OF
MINUTES AND
BUSINESS ARISING
FROM MINUTES:** 3 a) **Minutes of the December 18, 1997 Council Meeting**

MOTION 98-002 **MOVED** by Councillor Scarfe that the Minutes of the December 18, 1997 Council meeting be adopted as presented.

CARRIED

**STAFF/COMMITTEE/
DEPARTMENTAL
REPORTS:** 5 a) **C.A.O.'s Report**

Acting C.A.O., John Maine, gave a verbal report. Mr. Maine stated that the Harrison Muirhead system is being updated to allow us to do the payroll. Mr. Maine informed Council that the position descriptions for all staff are nearing completion. He and Bryan Clark are planning to update the Human Resources Policy first and then concentrate on other policies. The Budget process will commence in mid-February. The auditors are expected to be in around March 15, 1998.

MOTION 98-003 **MOVED** by Councillor Peters that the C.A.O.'s report be accepted as information.

CARRIED

5 **b)** **Monthly Statement Ending November 30, 1997**

MOTION 98-004 **MOVED** by Councillor Sarapuk that the Monthly Statement ending November 30, 1997 be adopted as presented.

CARRIED

5 **c)** **Statement of Operating Revenues and Expenditures
– Unaudited As of November 30, 1997**

MOTION 98-005 **MOVED** by Councillor Rosenberger that the Statement of Operating Revenues and Expenditures - Unaudited as of November 30, 1997, be accepted as presented.

CARRIED **UNANIMOUS**

5 **d)** **Transfer of 1997 Funds to Reserve Account**

MOTION 98-006 **MOVED** by Councillor Peters that funds be reallocated from the following 1997 Budget accounts to a new Reserve Account to be used for office furnishings: Capital Projects account number 04-12-637 -- \$5,000; Equipment Furnishings and Repairs account number 02-12-10-253 -- \$3,000; and General Operating Reserve account number 06-711 -- \$2,000, for a total of \$10,000.

CARRIED **UNANIMOUS**

**INTRODUCTION
OF BYLAWS:**

6 **a)** **Bylaw 111/97
To Provide for Honorariums and Related Expense
Reimbursement for Councillors and Approved
Committee Members**

MOTION 98-007
Bylaw 111/97
Third Reading **MOVED** by Councillor Sarapuk that third and final reading be given to Bylaw 111/97 to Provide for Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED **UNANIMOUS**

NEW BUSINESS: **8** **a)** **V.S.I. Services - 1998 Budget**

MOTION 98-008 **MOVED** by Councillor Sarapuk that the M.D. of Mackenzie enter into a contract with Veterinary Services Incorporation for 1998, and approve \$5,000 as the total contract payment for 1998.

CARRIED **UNANIMOUS**

8 b) Mackenzie Housing Management Board

MOTION 98-009

MOVED by Councillor Peters that the M.D. of Mackenzie appoint Mr. Gil Dwyer, Mrs. Addie Noble, Mr. Jacob Klassen, and Mr. William Fehr to the Mackenzie Housing Management Board.

CARRIED UNANIMOUS

8 c) Canadian Heritage Rivers System -- Peace River

Administration asked for direction concerning the Canadian Heritage Rivers System regarding the Peace River. Council agreed to designate segments of the Peace River, however, they did not want the entire river to be designated as a Canadian Heritage River. Council encouraged Mackenzie Municipal Services Agency to continue to participate in the Canadian Heritage Rivers System process. Council would like the draft Peace River Background Study to be circulated to participating municipalities.

**8 d) Mackenzie Municipal Services Agency
Draft Business Plan - Services Agreement**

MOTION 98-010

MOVED by Councillor Neufeld that the M.D. of Mackenzie enter into an agreement with Mackenzie Municipal Services Agency based on terms similar to the current agreement for the years 1999 to the year 2001 inclusive.

CARRIED UNANIMOUS

Council asked Administration deal with the Municipality's Services Agreement during the period of the proposed Business Plan.

8 e) Compass Assessment Consultants - Contract

MOTION 98-011

MOVED by Councillor Neufeld that in view of the Municipal restructuring, the M.D. of Mackenzie enter into a one year contract with Compass Assessment Consultants.

CARRIED UNANIMOUS

8 f) Fort Vermilion Recreation Board Funding Request

Bryan Clark stated that all the recreation boards will be reviewed. Therefore, Financial statements and budgets have been requested from all the Boards.

MOTION 98-012

MOVED by Councillor Rosenberger that the M.D. of Mackenzie advance \$30,000 to the Fort Vermilion Recreation Board against their 1998 grant.

CARRIED UNANIMOUS

DELEGATIONS:

4 a) Glen Bauer -- Proposal on Zama Fish Pond

Bryan Clark stated that Council will try to make the very best decision for the Zama community on the issue of the Zama Fish Pond. Council does not want this issue to tear the Zama community apart.

Mr. Clark informed the delegations that their presentations would be received as information and would be dealt with at a future special or Council meeting.

Chairperson Bateman welcomed Glen Bauer to the meeting at 6:02 p.m.

Glen Bauer made his presentation, touching on various aspects of the Zama Fish Pond issue. Mr. Bauer stated that they had suggested all water holes be located

outside of the Hamlet boundaries. However, they will consider a compromise, such as fencing the park. Mr. Bauer stated that commercial and residential areas are separated for the protection of the public and so should water hazards.
(Schedule A)

Glen Bauer thanked Council for their time and concluded his presentation at 6:15 p.m.

Mr. Clark stated that the Manager of Planning/Development and Emergency Services had instructed the engineering firm that all borrow pits be filled within the Hamlet during phase three of the Zama Road construction.

Chairperson Bateman called a recess at 6:19 p.m.

Chairperson Bateman reconvened the meeting 6:34 p.m.

8 g) Committee Mandate - Councillor Reports

Bryan Clark informed Council that the Ad Hoc Committees must have a report in to him by March 31, 1998, outlining the action list and mandates for the committees. The non-standing committee chairmen need to present Mr. Clark with a report outlining the mandate and purpose for the committees by January 31, 1998.

**8 h) Request from Councillor E. Derksen
Re: Firewood**

Councillor E. Derksen asked to abstain from this issue. Council accepted Councillor E. Derksen's abstention. Councillor E. Derksen left the Council table at 6:40 p.m.

Paul Driedger addressed the request by Councillor E. Derksen that the M.D. of Mackenzie purchase firewood from Councillor E. Derksen, but recommended against it as firewood can be obtained for free.

MOTION 98-013

MOVED by Councillor Scarfe that the M.D. of Mackenzie purchase bucked up blocks for firewood at the cost of \$6,200 from Councillor E. Derksen for the Wadlin Lake Campsite, as requested.

In Favour:

Councillor Bateman
Councillor R. Derksen
Councillor Neufeld
Councillor Peters
Councillor Rosenberger
Councillor Scarfe

Opposed:

Councillor Sarapuk
Councillor Dyck

CARRIED

NOTE: Not Approved by Official Administrator, Bryan Clark.

MOTION 98-014

MOVED by Chairperson Bateman that Administration a) investigate the amount of wood being burned at the Wadlin Lake Campsite and b) that if a large amount of wood is being burned, that a levy be implemented for the wood.

In Favour:

Councillor Bateman
Councillor Dyck
Councillor R. Derksen
Councillor Neufeld
Councillor Peters
Councillor Sarapuk

Opposed:

Councillor Rosenberger
Councillor Scarfe

CARRIED

Note: Not approved by Official Administrator, Bryan Clark, as this area/item will be covered when the Ad Hoc Committee presents their Action Plan for Wadlin Lake March 31, 1998.

Councillor E. Derksen took his place at the table at 6:59 p.m.

DELEGATIONS:

4 b) Janet Forrest -- Zama Fish Pond Issue

Chairperson Bateman welcomed Janet Forrest to the meeting at 7:00 p.m.

Janet Forrest addressed Council and made her presentation. (**Schedule B**) Mrs. Forrest stated that building a fence would not be suitable because it would be a potential trap for wildlife. Children need to be educated regarding the dangers in the community. Mrs. Forrest proposed that the pond stay status quo. Janet Forrest asked permission to show a video and was granted approval.

Janet Forrest showed a video approximately 5-10 minutes in length.

Janet Forrest thanked Council and concluded her presentation at 7:23 p.m.

Bryan Clark stated that this is a difficult decision to be made by Council and they will take all the comments into consideration and try to make a decision that will be to the betterment of Zama.

Chairperson Bateman thanked both delegations for their presentations.

Councillor Bateman asked Sergeant Cohn of the Assumption R.C.M.P. detachment, if he would like to address Council.

Sergeant Cohn discussed the Block Parent Program, encouraging the Zama community to set up a Board to initiate a Block Parent group. Sergeant Cohn stated that he would like a Community Advisory Committee set up that would deal with problems in the community.

8 i) Subdivision Application 97MK096

MOTION 98-015

MOVED by Councillor Peters that approval be recommended on subdivision application 97MK096 on Pt of NE 3-106-15-W5M, subject to the Developer entering into a developers agreement with M.D. 23; that a Municipal Reserve be required in the form of Land-in-lieu (10% of the proposed subdivision); and that a holding tank and a cistern be installed.

CARRIED UNANIMOUS

8 j) Subdivision Application 97MK099

MOTION 98-016

MOVED by Councillor Rosenberger that approval be recommended on subdivision application 97MK099 on Pt. of SE 10-106-15-W5M, subject to the following: 1) the Developer enter into a developers agreement with M.D. 23; 2) that a Municipal Reserve be required in the form of Land-in-lieu (10% of the proposed subdivision); and 3) that the proposed access road onto 94th Avenue (Road Plan 862-1452) be moved east to be on line with the proposed access onto NE 3-106-15-W5M; and that a holding tank and a cistern be installed.

CARRIED UNANIMOUS

8 k) Subdivision Application 97MK100

MOTION 98-017

MOVED by Councillor Sarapuk that approval be recommended on subdivision application 97MK100 on SW 2-110-17-W5M as per request, subject to the developer to enter into a developers agreement with M.D. 23.

CARRIED UNANIMOUS

8 l) Subdivision Application 97MK108

MOTION 98-018

MOVED by Councillor Neufeld that approval be recommended on subdivision application 97MK108 on SW 1-105-14-W5M as per request, subject to the developer to enter into a developers agreement with M.D. 23.

CARRIED UNANIMOUS

8 m) Subdivision Application 97MK087

MOTION 98-019

MOVED by Councillor Dyck that Motion 97-596 be amended as follows; that condition #3 read as follows: The Developer shall connect both lots to the municipal water and sewer system when the municipal servicing is available on the east side of the paved access road into La Crete; and add further conditions to read as follows: (#9) A CSA approved holding tank shall be used for sewage disposal for any new development on this subdivision till the municipal servicing is available on the east side of the access road into La Crete at which time the property owner shall connect both lots to the municipal services; and (#10) The Developer shall pay a portion of the per acre levy of the cost of Lift Station No. 5.

CARRIED UNANIMOUS

**8 n) Land Use Bylaw Amendment
Pt. SW 13-106-15-W5M**

MOTION 98-020

MOVED by Councillor Peters that first reading be given to Bylaw 116/98, being a Land Use Bylaw Amendment to amend Pt. SW 13-106-15-W5M from Agricultural District 1 "A1" to Country Residential District 1 "CR1".

CARRIED

8 p) Subdivision Application Recommendations

MOTION 98-021

MOVED by Councillor Scarfe that the development authority provide recommendations and comments to the subdivision approving authority on subdivision applications which conform to the Land Use Bylaw, and Council provide recommendation and comments on subdivision applications which are discretionary in parcel density and/or lot area.

CARRIED UNANIMOUS

**8 o) General Request for Operational Audit of
Emergency Services**

MOTION 98-022

MOVED by Councillor Peters to proceed with an operational audit of Municipal District of Mackenzie No. 23 Emergency Services.

CARRIED UNANIMOUS

**INFORMATION
ITEMS:**

9. Information Items

- a) AAMD&C - 1997 Fall Convention Evaluation
- b) AAMD&C - Passed Resolution 1997 Fall Convention
- c) AAMD&C - Proposed Natural Heritage Act and Policy Framework
- d) AAMD&C - Executive Meeting Highlights (December 18, 1997)
- e) AAMD&C - Proposed Amendment to AAMD&C Bylaws
- f) AAMD&C - 1996 Census Profile Subscription Package

- g) AAMD&C - Legal Ruling Regarding Employee Termination
- h) Contact - December 3, 1997
- i) Contact - January 7, 1998
- j) Alberta Health News Release - December 19, 1997
- k) Government of Alberta News Release - January 9, 1998

MOTION 98-023 **MOVED** by Councillor Dyck that the information items 9a), 9b), 9c), 9d), 9e), 9f), 9g), 9h), 9i), 9j), and 9k) be accepted as information.

CARRIED

MOTION 98-024 **MOVED** by Councillor Neufeld that the next regular Council meeting be scheduled for 5:00 p.m. on Tuesday, February 17, 1998 to be held in the Council Chambers of the Mustus Lake Centre, La Crete, Alberta.

CARRIED

ADJOURNMENT

10. Adjournment

MOTION 98-025 **MOVED** by Councillor Neufeld that the meeting be adjourned at 8:10 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 1998.

Betty Bateman, Chairperson

John A. Maine, Acting C.A.O.

Approved

Bryan Clark, Official Administrator